



CUSTOMIZED WEB & PRINT DESIGN
WWW.SDEZIGNS.COM

Design and Print

POLICIES AND PROCESS

WELCOME

WELCOME TO SDEZIGNS FOR BUSINESS! WE ARE A GRAPHIC DESIGN STUDIO BASED IN NEW JERSEY. THIS IS THE BUSINESS BRANCH OF OUR COMPANY THAT WILL CATER SOLELY TO THE LOOK OF YOUR BUSINESS.

MISSION

OUR MISSION IS TO CARRY THROUGH YOUR IDEAS FROM VISION TO REALITY. TO CREATE PIECES OF WORK THAT MAKE A WHOLE AND REPRESENT YOU AND YOUR COMPANY. TO OFFER YOU 100% RELIABILITY AND FLEXIBILITY TO ACHIEVE YOUR DESIRED VISION.

COMPANY OVERVIEW

SDEZIGNS WAS FOUNDED IN OCTOBER OF 2004. WE HAVE BEEN SERVING NEW JERSEY AND NEW YORK'S SMALL BUSINESSES WITH DESIGN AND PRINT NEEDS.

HOW TO GET STARTED

IF YOU LIVE IN NJ AND WOULD LIKE TO VISIT US, WE WOULD LOVE TO HAVE YOU AT OUR STUDIO SO YOU CAN SEE SAMPLES, FEEL THE PAPER AND QUALITY AND GET A MORE PERSONAL ONE-ON-ONE CONSULTATION AND VISUAL IDEAS.

HOWEVER, IF YOU CAN'T VISIT US, WE CAN DO IT ALL IN THE WONDERFUL ONLINE WORLD. FIRST SEND US AN EMAIL, FILL OUT THE FORM ON OUR CONTACT PAGE, OR CALL US TO LET US KNOW WHAT YOU ARE LOOKING FOR. WE'LL START THE CONVERSATION THIS WAY AND WE'LL GET YOU ALL OF THE INFO YOU NEED.

DESIGN AND PRINT WORK

ONCE YOU LET US KNOW WHAT YOU ARE LOOKING FOR IN DETAIL AND AFTER RECEIVING THE DEPOSIT TO GET STARTED, WE WILL WORK ON A SAMPLE DESIGN AND EMAIL YOU A PROOF VIA EMAIL FOR YOUR REVIEW. WE WILL CONTINUE THE CONVERSATION UNTIL THE FINAL PROOF IS APPROVED.

IF THIS IS A PRINT JOB, ONCE WE RECEIVE APPROVAL AND FINAL PAYMENT, THE JOB IS SENT TO OUR PRINTER FOR PRODUCTION AND YOU WILL RECEIVE YOUR ITEMS WITHIN DAYS.

IF THIS IS DESIGN WORK ONLY, YOU WILL RECEIVE YOUR FILES VIA EMAIL.



PLEASE NOTE THAT WHEN YOU ORDER PRINT WORK, YOU ARE NOT PAYING FOR THE EDITABLE ARTWORK, YOU ARE PAYING FOR THE DESIGN AND PRINT OF THE ITEMS ORDERED. THEREFORE YOU WILL RECEIVE A FINAL PROOF FOR APPROVAL, BUT NOT THE EDITABLE ARTWORK. FOR EXAMPLE, FOR A BUSINESS CARD ORDER, YOU WILL RECEIVE THE PROOF AND THEN FINAL APPROVED ARTWORK WILL BE SENT TO THE PRINTER AND YOU WILL RECEIVE YOUR BUSINESS CARDS. IF THE ARTWORK IS REQUIRED, OTHER FEES WILL INCUR.

SAMPLES

BECAUSE WE CATER TO THE BUSINESS SIDE AND ITEMS ARE OUTSOURCED TO A PRINTER, THERE IS A MINIMUM QUANTITY TO GO BY AND NO SMALL QUANTITY SAMPLES CAN BE ORDERED.

PAYMENT

*WE ACCEPT PAYPAL AS OUR PRIMARY ONLINE OPTION WHICH ALLOWS YOU TO PAY WITH A PAYPAL ACCOUNT OR WITH A CREDIT CARD.

*IF YOU ARE PAYING IN PERSON, A CHECK FOR A DEPOSIT IS ACCEPTED AND CASH OR PAYPAL FOR THE FINAL PAYMENT.

*STATE TAX WILL BE ADDED TO NJ RESIDENTS

TURNAROUND TIME

*A PROOF WILL BE SENT IN 48 TO 72 HOURS VIA EMAIL ONCE THE INITIAL PAYMENT IS MADE.

*ONCE PROOF IS APPROVED, IT TAKES 10-12 BUSINESS DAYS FOR A SMALL ORDER TO COMPLETE AND SHIP.

SHIPPING

*ITEMS SHIPPED FROM OUR PRINTER WILL ARRIVE THROUGH UPS.

*SHIPPING UPGRADES SUCH AS CONFIRMATION AND INSURANCE AVAILABLE UPON REQUEST.

*SHIPPING PRICES FOR UPGRADES WILL BE REFLECTED ON AN UPDATED INVOICE.

REFUNDS AND EXCHANGES

*OUR ITEMS ARE CUSTOM MADE; THEREFORE THERE ARE NO REFUNDS OR EXCHANGES. AN EMAIL WILL BE SENT TO YOU WITH A PROOF BEFORE ANY ITEM IS PRINTED. PLEASE MAKE SURE YOU READ AND RE-READ EVERYTHING, AFTER PROOF IS APPROVED WE ARE NOT RESPONSIBLE FOR MISPELLING OR MISTAKES.

*WE ARE ALSO NOT RESPONSIBLE FOR ANY DAMAGES CAUSED BY DELIVERY CARRIERS.